

TROUTMAN VINEYARDS and WINERY

4243 Columbus Road, Wooster, Ohio 44691

Phone 330-263-4345 * Fax 330-263-5337

www.TroutmanVineyards.com

Renter Information

(Please Print)

Date of Event: _____, 20_____

Event Times: _____

Setup and cleanup must be included in your rental times. You, your caterer and your guests are not permitted into the room before this time.

Name: _____

Phone: _____ Cell: _____

Email: _____

Address: _____

Event Type: _____ Number of people attending: _____

Food service arrangements:

You will bring in your own food Caterer _____ None

Non-alcohol arrangements:

You will bring in your own soda, water, juice, etc. You will purchase soda, water, juice from the winery

Ice arrangements:

You will bring your own ice You will purchase ice from the winery

Wine/Beer arrangements: **YOU MAY NOT BRING IN YOUR OWN ALCOHOL**

Cash Bar (your guests will pay for the wine & beer they consume)

Open Bar (you pay for all wine & beer consumed)

Set Monetary Amount (\$100 budget to spend on wine & beer, etc.) \$ _____

Set amount of wine (12 bottles/case, wine only) _____

Will you be using our six-foot table? Yes* or No **If yes, please provide your own tablecloth. We do not offer any to rent or to loan.*

Payment for \$50 deposit:

Check included Call for credit card info Other

Return this form, along with the contract to: Troutman Vineyards, % Todd Imhoff, 4243 Columbus Rd., Wooster, OH 44691 or todd@troutmanvineyards.com or fax 330-263-5337